

# Elias Motsoaledi Local Municipality



P.O. Box 48  
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9  
Fax: (013) 262 2893

Supply Chain Unit  
Procurement

Our Ref:  
Ons Verw: 24/11/15

Correspond with the Municipal Manager  
Korrespondeer met die Munisipale Bestuurder

24 NOVEMBER 2015

## INVITATION TO QUOTE (24/11/15)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable).  
In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

### CATERING, MARQUEE TENT, STAGE AND OTHER SERVICES

ITEM	DESCRIPTION OF GOODS	QUANTITY
1	• MARQUEE TENT (500 people Capacity) with engineer certificate	1
2	• PLASTIC CHAIRS	500
3	• STAGE (6m x 10m)	1
4	• VIP TOILETS	2
5	• VIP TOILET (Disability)	1
6	• MASS TOILETS	4

Quotations must be deposited in a box marked "**CATERING, TENTS AND STAGE**" not later than **02 DECEMBER 2015 at 09H00**. Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (**SCM UNIT**) at 013 262 3056 or Ditshego MJ for Technical Enquiries.

### EVALUATION CRITERION (80/20)

#### Minimum Requirements:

- Original Valid tax clearance certificate
- Valid Company registration certificate
- Certified Copy of BBBEE certificate or a Certified Sworn Affidavit from Accountants or Auditors  
**(Failure to submit BBB-EE Certificate or a Sworn Affidavit; no points will be allocated, but will be evaluated further)**
- Fully Completed MBD 4, 8 and 9 Forms
- Proof of Municipal Rates and taxes or Municipal Service Charges not owed by your Company or any of the Directors not in arrears for more than three months. Proof of residence where applicable.

#### General Notes:

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.

R.M MAREDI 24 NOV 2015  
MUNICIPAL MANAGER

Municipal Manager

# **MORAL REGENERATION EVENT**

## **MASS CATERING MENUE:**

PAP & RICE

BEEF & ROAST CHICKEN

1 SALAD

1 VEGETABLE

GRAVY

DISPOSAL PLATES & SPOONS

500 X 330ML ASSORTED COOL DRINKS

1000 BOTTLED WATER

## **VIP CATERING MENUE:**

PAP/SAMP/RICE

BEEF/CHICKEN/FISH

2 VEGETABLE (SPINACH, BUTTERNUT)

3 SALADS (GREEN SALADS, BEETROOT, 3 BEAN)

GRAVY

200 X 330ML ASSORTED JUICE

200 BOTTLED WATER

## **BREAKFAST**

TOASTED HAM & CHEESE, TOASTED CHEESE AND TOMATO, SCONS/MUFFINS, JUICE, TEA AND COFFEE

## **DECORATION**

10 X ROUND TABLES, CHAIRS TO BE DECORATED AND FRESH/ARTIFICIAL FLOWERS (**VIP ROOM**)

200 X CHAIRS, 4 STEEL TABLES TO BE DECORATED, WITH ARTIFICIAL FLOWERS